



January 12, 2021

Dear Members of Immanuel Bible Church,

Our Annual Member Meeting is scheduled for Sunday, **January 24, at 6:00 PM**. We will meet in the auditorium.

**SNACK:**

Popcorn and drinks will be provided.

**PACKET:**

Attached you will find (1) the agenda for this meeting, (2) the minutes from the 3<sup>rd</sup> quarter member meeting, (3) the minutes from the November 11, 2020 Special Business meeting (4) the church clerk annual report for 2020 and (4) the 4<sup>th</sup> quarter and annual reports from the Servant Administration Team. The finance report will be available at a later date.

**BALLOT ITEMS:**

**Approval of Membership for:**



Samantha Hartwick



Mario & Jocelyn Pignatelli



Fred & Julie Bartlett



James & Pam Wickman

Sincerely,

Elizabeth Schwannecke, Church Clerk  
ES/MS

**\*Please bring this packet with you to the January 24 meeting. \***

# AGENDA

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## Annual Member Meeting

Immanuel Bible Church  
January 24, 2021 (6:00 PM)

- I. Snack & Fellowship
- II. Scripture and Prayer
- III. Establish Quorum
- IV. Review/Approve Church Clerk's Minutes
- V. Review/Approve Treasurer's Report
- VI. Ballot Items - Membership approval for:
  - a. Samantha Hartwick
  - b. James Wickman
  - c. Pam Wickman
  - d. Fred Bartlett
  - e. Julie Bartlett
  - f. Mario Pignatelli
  - g. Jocelyn Pignatelli
- VII. Servant Administration Team Reports
  - a. Benevolence
  - b. Building and Grounds
  - c. Christian Education
  - d. Elders
  - e. Hospitality/Fellowship
  - f. Missions
  - g. Music/Worship
  - h. Women's Ministries

**SAVE THE DATE:**

The next Member Meeting is scheduled for Sunday, April 25, at 6:00 PM.

# CHURCH CLERK Report

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Immanuel Bible Church / 3rd Quarter Church Business Meeting  
Wednesday October 28, 2020

## I. Meal/Fellowship

An ice cream fellowship was enjoyed by those in attendance.

## II. Scripture and Prayer

Pastor Mark shared that listening to the media today he heard 8 negative pieces of news. He decided to share 8 positive messages pertaining to IBC. The best was from Romans 5, Romans 8, and Galatians 5. Our peace and hope is in Jesus Christ whom we are justified through faith by God's grace that we have been set free from sin to live by the Spirit. Another was a praise for the 60 years that Wayne and Sally Dye have served as IBC supported missionaries. They are retiring from full-time ministry. The meeting was opened in prayer at 6:28p.m.

## III. Establishment of Quorum

There were 75 members present. *Quorum* needed for regular business is 56 members (1/4) and *quorum* for Elder-Church relationship requires 74 (1/3) to be present.

## IV. Review/Approve Church Clerk Minutes

A written report was submitted and distributed for review. A motion to approve the minutes as presented was made by L. Roethlisberger and seconded by K. Schwannecke. Approved.

## V. Review/Approve Treasurer's Report

Reports on General Budget and Capital Improvement were distributed for review. Jim Vietti stated that a Special Missions Project Offering of \$14,886 was given to Camp Barakel. Also, if God's blessing on our offerings continue, the 5yr CI loan could be paid off in less than 2 years. Discussion also took place on the Proposed 2021 Budget. A motion was made by B. Modlin and seconded by T. DeLong to approve reports as presented. Approved.

## VI. Membership Vote

### A. Church Officer Reaffirmation

*Financial Secretary:* Linda Drude; *Church Clerk:* Elizabeth Schwannecke; *Treasurer:* Jim Vietti

### B. Deacon/Deaconess Reaffirmation

*Benevolence:* Ken Streeter; *Hospitality/Fellowship:* Debby Glupker; *Missions:* Grant Schutte; *Music/Worship:* Sarah Mitchell; *Women's Ministries:* Tracey DeLong

### C. Proposed 2021 Budget

A written proposed budget was distributed for review.

### D. Elder Reaffirmation: John Glupker

A written ballot was distributed for membership vote. Line items **A.**, **B.**, and **C.** were **approved**. Because of the number (72) of ballots counted being less than quorum (1/3=74), **D. Elder Reaffirmation** will be voted on at the Special Member meeting on November 11, 2020.

## VII. Reports

### A. Benevolence

### B. Building and Grounds-

P. Mark thanked Peter Kunz for his years of service as he will be stepping down from this position. The Elders will recommend a new person to this Deacon position for membership affirmation soon.

### C. Christian Education

### D. Elders-

Pastor Matt Beery has resigned as Associate Pastor to pursue Senior Pastorate at Ithaca Baptist Church.

### E. Hospitality/Fellowship

### F. Missions

### G. Music/Worship

### H. Women's Ministries

Written reports were submitted and distributed for review. Motion to accept all reports as presented was made by M. Speer, seconded by R. Thomas. Approved.

The *Elders* are calling a *Special Member Meeting* on November 11, 2020 at 6:00pm for recommending **Jonathan Baldwin** to the IBC Membership to serve as the *Associate Pastor for Discipleship and Christian Education*. A membership vote will take place. Packets were made available with descriptions for two Associate Pastoral positions.

The 2<sup>nd</sup> is for *Associate Pastor for Ministry Advancement*.

Motion to adjourn meeting was made by T. Peck and seconded by L. Kurin. Meeting adjourned with prayer at 7:45 p.m.

Respectfully Submitted,

Elizabeth Schwannecke,  
*Church Clerk*

# CHURCH CLERK Report

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**Immanuel Bible Church / Special Church Business Meeting**  
*Wednesday November 11, 2020*

**VIII. Fellowship**

fellowship was enjoyed by those in attendance.

**IX. Scripture and Prayer**

Pastor Mark shared from Ephesians 4 to walk in a manner worthy of the calling of Christ. Build up the body of Christ in unity and love to equip one another for the work of the ministry. The meeting was opened in prayer at 6:13p.m.

**X. Establishment of Quorum**

There were 89 members present. *Quorum* needed for regular business is  $\frac{1}{4}$  of the membership (56) and *quorum* for Elder-Church relationship, Pastoral-Church relationship requires  $\frac{1}{3}$  (74) to be present where a  $\frac{3}{4}$  majority of the votes cast is required. (67 =  $\frac{3}{4}$  of 89)

**XI. Membership Vote**

**Associate Pastor for Discipleship & Christian Education**

Jonathan Baldwin

**Deacon of Building & Grounds**

Ryan Tausch

**2021 Elder Reaffirmation**

John Glupker

A written ballot was distributed for membership vote. All were Approved with 83 or higher vote total.

Meeting was adjourned with prayer at 6:50p.m.

Respectfully Submitted,

Elizabeth Schwannecke

*Church Clerk*

# CHURCH CLERK Report

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Immanuel Bible Church / CHURCH CLERK ANNUAL REPORT

January 1 – December 31, 2020

## 2020 BUSINESS MEETINGS

### **January 29, 2020 - Annual Business Meeting**

A vote was taken and the following people were added to church membership:

11 Added: Jacque Chislea, Rich Chislea, Micaela Hazen, Brady Larimer, Jennifer Larimer, Matt Mitchell, Crystal Sanders, Ryan Tausch, Sarah Tausch, Morgan Wesson, Ryan Wesson

### **May 11, 2020 - First Quarterly Business Meeting**

In-person meeting did not take place due to Covid-19 gathering restrictions. Members were provided for review (1) the minutes from the annual meeting; (2) the 1<sup>st</sup> quarter Servant Administration Team reports; and (3) the finance reports from the Treasurer.

A vote was taken via an online ballot and Niki Treinen was added to church membership.

### **July 26, 2020 - Second Quarterly Business Meeting**

### **October 28, 2020 - Third Quarterly Business Meeting**

A vote was taken and Approved to:

*Reaffirm 2020 end-of-year Church Officers for 2021*

*Reaffirm 2020 end-of-year Deacons/Deaconesses for 2021*

*Accept 2021 Proposed IBC Budget as Presented*

### **November 11, 2020 - Special Business Meeting**

A vote was taken and Jonathan Baldwin was added to the Membership to serve as the *Associate Pastor for Discipleship & Christian Education*

A vote Approved the 2021 Elder Reaffirmation: John Glupker

A vote Approved Ryan Tausch as 2021 *Deacon of Building & Grounds*

## 2020 CHURCH OFFICERS/LEADERSHIP

The following list delineates the individuals who served in various leadership/officer positions during 2020  
Deacons/Deaconess:

Benevolence – Ken Streeter

Building & Grounds – Peter Kunz (Jan-Nov)

Ryan Tausch (Nov-Dec)

Christian Education – Pastor Matt Beery (Jan-Aug)

Pastor Jonathan Baldwin (Nov-Dec)

Hospitality/Fellowship – Debby Glupker

Missions – Grant Schutte

Music & Worship – Sarah Mitchell

Women's Ministries – Tracey DeLong

Financial Secretary: Linda Drude

Treasurer: Jim Vietti

Church Clerk: Elizabeth Schwannecke

Elder/Oversight Team: Pastor Mark Hazen, Pastor Matt Beery, (Jan-Aug) \*

John Glupker, Phil Luter, Steve DeLong, Jon Hartwick

\*Pastor Matt Beery has resigned to pursue Senior Pastorate at Ithaca Baptist Church

**RECORD OF MEMBERSHIP (Article IV)**

Membership on January 1, 2020: 225 (Includes 3 minors, 222 voting)

Added: 13

Deceased: 1

Removed: 26

Membership on December 31, 2020: 211 (includes 1 minor, 210 voting)

Respectfully Submitted,

Elizabeth Schwannecke  
*Church Clerk*

## Financial Report

The financial report will not be available until the night of the meeting. The report will be sent separate from this packet when it is available.

## Servant Administration Team Reports

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### BENEVOLENCE submitted by Ken Streeter

The Benevolence Committee has been responsive to needs of the congregation, as they have become known during the year. Communion offerings have made it possible to provide assistance with Church family needs and camperships.

The composition of the Benevolence Committee is now Ken Streeter-chair, Dr. Mike Gebler, Linda Drude, Amer Mall, Tom Peck and Phil Luter. We all remain attentive to needs that become known to us, and we continue to encourage the congregation to direct knowledge of need our way. The Mission of the Benevolence Committee is: "To glorify God by following principles of scripture to share the charitable interests of the church with those in need."

Expenditures listed below are unaudited at this point in time due to the close deadline for submission of this report, however books are completely balanced, and any variance will be minimal. I can tell you that we shared \$32,792.85 to meet benevolence needs within the congregation, and additionally we shared \$65 to assist campers. Our benevolence expenditures included funds to assist members with a roof replacement, medical bills, unemployment, family funeral expenses, flood repairs, car repairs, and Christmas gifts for widows, seniors, and families facing financial challenges.

This year your committee provided very little Christian camping assistance as part of our on-going ministry due to Covid-19. However, families interested in sending children to Camp Barakel may wish to complete a camp scholarship application to offset the cost of camp.

Finally, let me remind you once again that the Benevolence Committee does their best work as you help make us aware of congregational needs. Additionally, there may be interest in helping members with home repairs. Benevolence committee members could be an avenue of channeling such requests, and the fund can also be used to help with the cost of these repairs. Please contact any member of the committee as you become aware of such needs.

### BUILDING AND GROUNDS submitted by Peter Kunz

In November and December the building passed their annual inspections for the fire sprinkler system including a 5 year inspection and test. All emergency lights have been checked and are working properly. The township fire inspector did his annual walk through to verify all inspections are complete.

All furnace filters get replaced annually but this year we used upgraded filters.

The building has been re-keyed and there is electronic keypad access at both the North and South entrances. Please contact the church office with any questions about access.

Light switches have been installed for the gym lights. Prior to this the lights were switched using the lighting panel breakers.

Preparations have been made to install a curtain for the stage. The curtain is a black pleated fabric and when closed would cover the entire stage opening. It is on order and should be installed early 2021. I am grateful for the many volunteers who have worked hard to keep the building well maintained.

## CHRISTIAN EDUCATION {NURSERY-ADULTS} submitted by Pastor Jonathan

**Nursery and Toddlers:** Though I (Jonathan) am fairly new in my role, I have already seen the great service that is done by the volunteers in this area, and I first of all want to thank all of them for their commitment and love towards the church body. This ministry has undergone some leadership change this quarter with Kate Kawiecki stepping down as coordinator, and Crystal Sanders and Andrea Wagoner stepping into that role as a team. I want to say a special thank you to Kate, Crystal, and Andrea for all that you poured (Kate) and will pour (Crystal and Andrea) into the ministry here.

Kate helped pave the way for a good transition as Crystal, Andrea, and I all came on board, and God has been good to allow us to continue operating these rooms fairly smoothly through the end of the year. As per the July 2020 report, Covid has affected both the numbers of volunteers serving, and the numbers of children utilizing the rooms. Though we have not lacked for what we needed, if Covid dies down and the numbers of children rise going forward, there may be a need for more volunteers in this ministry. Anyone interested in participating in the service rotation can contact Crystal Sanders.

**Sunday Morning Children's Ministry:** Hannah Koch is our children's ministry coordinator, and she has been a huge help in bringing me (Jonathan) up to speed! She does an amazing job, and a huge thank you goes out to her and her husband Chad for all the work they have done to keep this ministry intact throughout a most difficult year. Along with that, another thank you goes out to the amazing volunteers serving in our children's ministry! You all make such a difference! After much thought, prayer, and discussion, I proposed to Hannah some structural changes I think would bring value to the ministry, and she has supported my implementing them. The biggest change is that I would like to move the classes under Hannah's umbrella away from a volunteer rotation, and instead ask for a commitment of leaders to be the regular, every week children's ministry leader for one year. Ideally, I would like to pair up each leader (or couple) with another leader (or couple) who will serve alongside of them each week. No one serves alone!

With the current structure in place, that would mean 3 teams (6 leaders/couples) of volunteers: one team for the pre-school room, one team for the kindergarten room, and one team for the 1-2 grade room.

Having said that, a second change would be to reincorporate a 3-5 grade class. This class has not operated since Pastor Matt Beery's move, and so I would like to enlist another team of leaders for the kids in this age group! That brings the number up to 4 teams (8 leaders/couples) who would be willing to serve each week.

With those leaders in place, we may rearrange the grade/room assignments so that there would be a pre-school room, a K-1st grade room, 2nd-3<sup>rd</sup> grade room, and 4th-5th grade room. This would break up the 3<sup>rd</sup>-5<sup>th</sup> grade class to avoid potentially a very large class size as well as help narrow the developmental gap that would be present if all three grades were together.

These changes are dependent on committed volunteer leaders who are willing (and hopefully excited!) to make this their weekly ministry here! The volunteers currently involved are outstanding, and I cannot express enough my appreciation for their work. If those leaders are willing and able to serve every week within this new structure, I would like to give preference to them on their involvement. I will stick around after the member meeting if you'd like to discuss it more. You can also contact Hannah Koch ([Hannah.wittock@gmail.com](mailto:Hannah.wittock@gmail.com)) or myself ([jonathan@ibcsaginaw.org](mailto:jonathan@ibcsaginaw.org)) by e-mail.

Please consider, and pray about, whether or not you might be one of those leaders! This is an opportunity to partner with parents as missionaries to our own children as we seek to fulfill scripture: Psalm 78:5-7 "He established a testimony in Jacob and appointed a law in Israel, which he commanded our fathers to teach to their children, that the next generation might know them, the children yet unborn, and arise and tell them to their children, so that they should set their hope in God and not forget the works of God, but keep his commandments;..."

**Sunday Morning Children's Ministry:** Evening classes have been suspended since before my arrival, and while I anticipate working toward a re-launch of Sunday evening ministry in the future, my time and attention have been prioritized towards understanding and solidifying the Sunday morning ministry as well as preparing to re-launch middle school and high school groups. This pause on the Sunday evening ministry also provides a time for reflection and for

thinking about new approaches we might take with the ministry. We would like Sunday night to provide a different experience for the kids than what they receive on Sunday mornings.

**Middle School and High School Ministry:** We have been actively seeking to put together leader teams in preparation of re-launching middle school and high school groups. The leader structure we are building is identical to what was mentioned before about Sunday mornings. We will have a primary leader/couple for middle school and a primary leader/couple for high school. Both will have a partner leader/couple who will team up with them to help lead each group. I will be meeting with those leaders regularly to provide ongoing support, training, materials, etc... With those leaders in place, we will be prepared for those groups to start meeting regularly. I am hopeful that these ministries will be begin operating in the near future. I should also thank David and Jesse Mullet as well as Cheyenne and Meagan Perry who have been involved with these groups already and have organized a few fun events for the youth during this time. You guys are the best!

### **ELDERS submitted by Pastor Mark Hazen**

The Mission, Vision, Values, Statement of Faith and Priorities of Immanuel Bible Church remain unchanged. The Elders work and serve the church to keep these foundations at the forefront of the church.

The 2020 Elder Team consisted of: Pastor Mark Hazen, Steve Delong, John Glupker, Jon Hartwick, and Phil Luter. The 2020 Elder proteges consisted of: Kyle Cissell, Rick Sommer, and Steve Thomas. Pastor Jonathan Baldwin joined the Pastoral Staff and Elder Team during the fourth quarter of the year.

The preaching ministry for 2020 consisted of the following:

A series of expository messages through the books of *1 Thessalonians*, *2 Thessalonians*, *Ruth* and *Daniel*. A topical series of messages that focused on the *Seven Sayings of Jesus from the Cross*. Messages from the Word of God were also brought by missionaries Ben Layer, Levi Lenz, Greg Allen and visiting guest Pastor Jack Glupker.

Several interviews with numerous candidates for the open pastoral positions took place this past year. Pastor Jonathan Baldwin joined the staff as the Associate Pastor for Discipleship and Christian Education in November. We are grateful to have Pastor Jonathan join the Pastoral team. Interviews for the remaining Associate Pastor position continues to the present time.

Melodie Sakshaug began her position as Communications Coordinator and Office Administrator in June. She has done an excellent job during this unusual time and her service has been a benefit to the church.

During both the first and second quarter of the year the church was not hosting meetings on site (March 15 – June 14). During the second quarter the church began to gather again. By the grace of God this gathering has continued through the third and fourth quarter unhindered.

The Elders regularly meet to pray together and provide oversight to the ministry and members of the church. They are grateful for your faithful prayer, your active participation in the ministry and for your encouraging words.

### **HOSPITALITY/FELLOWSHIP submitted by Debby Glupker**

This year has certainly been a different one for our committee, just as it has been for all of you. Several events we would normally have done did not take place, but we have tried to stay on top of those who needed meals because of illness or new babies. If we missed someone I apologize and would appreciate you letting us know if there are some in need now and in the future. Communion, membership class lunch, and showers have been started again. Thank you to all who help with this ministry.

- Meals to the sick- 7
- New babies- 8

- Funeral dinners- 2

### **MISSIONS submitted by Grant Schutte**

This quarter the Missions team has been active in supporting the needs of our current missionaries while still looking forward to consider future potential additions to our missionary roster. High level initial discussions have begun with a variety of different churches and individuals identified as potential partners in our searches. As a year end gift we have given \$2,000 to each of the missionaries on our roster from which we have received several responses indicating what a blessing that gift is to them. Preliminary planning has begun on a missions conference to be hosted at IBC the last weekend of January. This will be the same weekend as Ayuna, a Buriat believer who came to faith under the ministry of Greg & Julieann Allen in Siberia, returns to share her testimony on a Sunday morning.

### **MUSIC AND WORSHIP submitted by Sarah Mitchell**

**4<sup>th</sup> Quarter Report-** This quarter provided opportunity for a couple of special music opportunities to serve the church Body. The Children's choir, led by Sonja Cissell, sang alone and with the congregation the beginning of December. Also, members of the worship team led the congregation in song for the Christmas Eve service. Various members and regular attenders continue to volunteer and serve on a weekly basis to lead the Church towards worshipping the Lord in song as we gather together on Sunday mornings. Within the support ministry teams (Sound & Visual Projection), there are also several individuals regularly helping. I am grateful for all who willingly offer what they have towards this ministry!

**Annual Report 2020-** The year 2020 was a year of consistency as well as change within the Music ministry at IBC. Individuals within the church Body remained committed on a weekly basis to provide the congregation an avenue to worship the Lord in song. We practiced on Thursday evenings and early Sunday mornings and enjoyed our times of worship through song. During our Spring lockdown secondary to SARS Co-V2, member and attenders were provided each Sunday with music videos containing lyrics; this gave us a framework whereby we could sing 'together' unto the Lord, even while physically separated. Several individuals have spearheaded the formation of our Live Stream capabilities; this was of tremendous help during our lockdown and continues to be of service to those who are unable to attend on Sunday mornings.

Beside our musicians, there continue to be many individuals who serve the Body within the Sound and Visual Projection (VP) Teams. Several hours were spent working on regular maintenance and small upgrades to our current system. David Mullett now leads the VP team...Thanks, David!

Sonja Cissell continues to lead the Children's Choir. This year afforded the kids just one opportunity to sing for and with the congregation (Christmas). We appreciate your work, Sonja, and are grateful to have our children participate in corporate worship this way.

Kurt Schwannecke led the Adult Choir until the Spring lockdown. It has not met since then and there are no plans at present to resume this ministry as it previously was utilized. Thank you, Kurt (and Liz), for your many years of service within this ministry!

In early 2020, Jeff Vander Kooi of House Right Productions met with a team of individuals regarding the Acoustics within the auditorium. A proposal was given for upgrades. Once again, due to the lockdown, any initiation of those upgrades was put on hold. This will be re-visited early in 2021.

As the Coordinator, I am immensely grateful for the numerous individuals who serve within this ministry; the new individuals who decided to serve alongside us in 2020; and the individuals who encourage us in our endeavors. Thank you!

### **WOMEN'S MINISTRIES submitted by Tracey DeLong**

We are looking forward to ministry in 2021. Please continue to encourage each other as together we strive to bring glory to Our Lord and Savior Jesus Christ. Thank you to so many who have been involved in blessing the body of Christ.

**MOMS**- The MOMS Ministry of IBC, Pre-K and K-12, is a targeted outreach ministry to Mothers and their pre-school/school aged children. As an outreach it seeks to attract, minister to and bless mothers who are in this demographic with the ultimate goal of making disciples of Jesus who bring God pleasure by believing Him and glorifying Him through their faith-obedience. As an outreach it seeks to be an entry point to the ministries of IBC and create relational connections with IBC members, and additional IBC ministries, where the truth of God's Word is shared. As a ministry of IBC, its leadership, communications and ministry structure must be in-line with our mission, vision, values and statement of faith for its purpose to be fulfilled and for its perpetuation as a ministry.

We have two MOMS groups at Immanuel. These groups meet September-May.

\***Pre-K MOMS** group meets the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays 9:15-11:15 with childcare provided by Immanuel volunteer.

\***K-12 MOMS** group meets the 3<sup>rd</sup> Tuesday of each month 9:30-11:00 AM, no childcare provided.

\***Pre-K MOMS** submitted by Kathleen Martin

2020/2021 Leadership Team: Coordinator- Kathleen Martin, Team members: Sonja Cissell, Alexis Modlin, and Liz Schulz. The Mentor Moms: Debby Glupker, Jami Kinzer, and Liz Schwannecke. Childcare coordinator is Tracey DeLong.

In November, the PreK Moms leadership made the decision to suspend the ministry for a brief time. With an uptick in Covid cases in the Saginaw area, and with schools going 100% virtual, we felt that it would be best to take a break as well. Thankfully, we will be resuming our gathering together on Tuesday, January 26th!! Our prayer is that we will be able to continue to meet together for the remainder of the MOMS year.

\***K-12 MOMS** Submitted by Stephanie Armstrong

2020/2021 Leadership Team: Coordinator - Stephanie Armstrong, Mentor Mom – Sherry Ledtke

K12 moms have had 3 meetings - Oct., Nov. & Dec. what a blessing it has been for the 6 of us to meet! We have a few moms not able to join us yet, we look forward to the day we can all be together. The meetings we have had, have been a breath of fresh air and great encouragement to us all as Sherry has shared on a few different topics. We ask for prayer for the kids & parents as we all help them maneuver through school at home and the emotions that can bring. Grateful & Blessed that we can still continue to meet and now look forward to our 1st meeting of 2021!

**WOMEN TO WOMEN** Submitted by Cathy Luter

Women2Women - A ministry for and about the ladies of Immanuel and our missionaries.

We meet the first Monday of each month.

Women2Women...Sharing, Caring, Supporting and Praying for the Women of Immanuel and our Missionaries

W2W didn't meet for December and January. We will be meeting in February with Julieann and her friend, Ayuna, from Siberia. It will be a special night. Linda Pityer will be our speaker in March.