



October 8, 2018

Dear Members of Immanuel Bible Church,

Our 3rd Quarter Member Meeting & Meal is scheduled for Wednesday, **October 24, at 6:00 PM.**

**MEAL:**

Sloppy Joes, chips, and beverages provided. **Please bring** a side dish according to your last name: *A-L bring a salad; M-Z bring a dessert.*

**PACKET:**

Attached you will find (1) the Agenda for this meeting, (2) the Minutes from the 2nd Quarter Member Meeting on July 29, 2018, (3) the 2019 Proposed Budget, and (4) the 3rd Quarter Reports from the Servant Administration Team.

**BALLOT ITEMS:**

- 1. Membership:** No membership applications will be voted on at this meeting. Please note that the elders have reinstated membership for Miriam Dilley and Melodie Sakshaug, who have both moved back to the area.
- 2. Elder Reaffirmation:** Steve DeLong and Jon Hartwick
- 3. Deacon/Deaconess Reaffirmation:** Ken Streeter, Benevolence; Peter Kunz, Building & Grounds; Debby Glupker, Hospitality/Fellowship; Jim Neumann, Missions; Tracey DeLong, Women's Ministries
- 4. Church Officers Reaffirmation:** Linda Drude, Financial Secretary; Elizabeth Schwannecke, Clerk; Jim Vietti, Treasurer
- 5. 2019 Proposed Budget**

Sincerely,

Elizabeth Schwannecke, Church Clerk

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**\*Please bring this packet with you to the October 24 meeting.\***

# Agenda

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## 3rd Quarter Member Meeting

Immanuel Bible Church

October 24, 2018 (6:00 PM)

- I. Meal & Fellowship
- II. Scripture and Prayer
- III. Establish Quorum
- IV. Review/Approve Church Clerk Minutes
- V. Review/Approve Treasurer's Report
- VI. Ballot Items
  - a. Elder Reaffirmation: Steve DeLong and Jon Hartwick
  - b. Deacon/Deaconess Reaffirmation: Ken Streeter, Benevolence; Peter Kunz, Building & Grounds; Debby Glupker, Hospitality/Fellowship; Jim Neumann, Missions; Tracey DeLong, Women's Ministries
  - c. Church Officers Reaffirmation: Linda Drude, Financial Secretary; Elizabeth Schwannecke, Clerk; Jim Vietti, Treasurer
  - d. 2019 Proposed Budget
- VII. Servant Administration Team 3rd Quarter Reports
  - a. Benevolence—Ken Streeter
  - b. Building and Grounds—Peter Kunz
  - c. Christian Education—Pastor Matt Beery
  - d. Elders—Pastor Mark Hazen
  - e. Hospitality/Fellowship—Debby Glupker
  - f. Missions – Jim Neumann
  - g. Music/Worship—Pastor Alex Boese
  - h. Safety and Security—Pastor Alex Boese
  - i. Women's Ministries—Tracey DeLong

**SAVE THE DATE:**

The next Member Meeting and Meal is scheduled for Wednesday, January 30, at 6:00 PM.

# CHURCH CLERK Report

## Immanuel Bible Church Quarterly Church Business Meeting

Sunday, July 29, 2018

### I. Meal/Fellowship

A wonderful spaghetti dinner was provided by the Hospitality/Fellowship Team. Along with salads and desserts, it was enjoyed very much.

### II. Scripture and Prayer

Pastor Alex read from Matt. 7:13-29 and then opened the meeting with prayer at 6:07p.m.

### III. Establishment of Quorum

There were 86 members present at the meeting, thereby establishing a *quorum* for regular business (50 needed) and *quorum* for constitutional amendments (67 needed).

### IV. Review/Approve Church Clerk Minutes

A written report was submitted and distributed for review. E. Schwannecke clarified that the minutes printed should have number IV removed thus changing number V to IV and continued in succession to VII. A motion to approve the minutes with correction was made by T. DeLong and seconded by J. Kinnett. Approved.

### V. Review/Approve Treasurer's Report

Reports on General Budget and Capital Improvement were distributed for review. Jim Vietti stated the Building and Maintenance Disbursement is under budget due to funds allocated to purchase a van that was not purchased and Consumers Rebate for lights. Continuing to transfer funds that are over 60K in GF to CI. As of yet, have not drawn from loan. A motion was made by M. Price, seconded by S. DeLong, to approve reports as presented. Approved.

### VI. Membership Vote

#### A. Elder Recommendation for Church Membership

*Bonnie Rowley, Scott Strait, Rhonda Thomas, Andrea Wagoner and Sean Wagoner*

#### B. Elder Proposed Amendments to the IBC Constitution

##### 1. Amendment to the Doctrine of the Last Things

Discussion took place concerning the removal of "rapture" to replace with "return" in **Article III, #13, ¶ 1** M. Ledtke, referencing I Thessalonians 4:13-17, asked to have more discussion before we vote to remove from IBC constitution. Pastor Alex stated that our Elders & Pastoral staff are divided on the end times.

##### 2. Amendment to Inactive Membership

Questions were answered on changes to **Article IV, Section 6** and it was stated that all members would now be voting members except for college students and minors.

##### 3. Amendment to Deacons and Deaconesses

#### **Article V, Section 4, A. Role & Responsibility, ¶ 3**

A written ballot was distributed for membership vote. All Approved. Constitutional Amendments requires  $\frac{3}{4}$  majority of votes cast. (1. Doctrine of the Last Things: Votes cast = 85,  $\frac{3}{4}$  majority needed = 64, Affirmative votes = 65)

### VII. Reports

#### A. Benevolence

#### B. Building and Grounds

C. **Capital Improvement** – John House stated that the block, trusses, walls, and electrical into the walls should be finished by the end of this week. At that time, volunteers are needed to hang Styrofoam and drywall.

#### D. Christian Education

#### E. Elders

#### F. Hospitality/Fellowship

#### G. Missions

H. **Music/Worship** – Pastor Alex shared that there is going to be a change in Children's Church starting in Nov. and the coordinator will be Michelle Byrne. Prayerfully consider where you can help? , i.e. CC, MOMS, Nursery, TNT

#### I. Safety and Security

#### J. Women's Ministries

Written reports were submitted and distributed for review. Motion to accept all reports as presented was made by Joyce Bartholomew, seconded by D. Borowiak. Approved.

Motion to adjourn meeting was made by M. Speer, seconded by K. Schutte. Meeting adjourned with prayer at 7:30 p.m.

Respectfully Submitted, Elizabeth Schwannecke, *Church Clerk*

# 2019 Proposed Budget



| Immanuel Bible Church<br>2019 Proposed Budget<br><i>DESCRIPTION</i> | 2018<br>Budget | 2018 12 mo<br>Forecast | 2019 Prelim<br>Budget |
|---|----------------|------------------------|-----------------------|
| <b>REVENUE:</b>   | \$538,435      | \$545,680              | \$547,020             |
| <b>DISBURSEMENTS:</b>   |                |                        |                       |
| TOTAL PERSONNEL   | 262,330        | 255,780                | 268,310               |
| TOTAL ADMINISTRATION  | 16,450         | 13,668                 | 16,450                |
| TOTAL BUILDING AND MAINTENANCE                                      | 69,700         | 45,848                 | 62,700                |
| TRSF TO CAPITAL/CONSTRUCTION LOAN                                   | 72,000         | 72,000                 | 72,000                |
| ADDITIONAL TRSF/LOAN PAYOFF   | 0              | 69,240                 | 0                     |
| SAFETY AND SECURITY   | 3,000          | 2,135                  | 2,000                 |
| TOTAL CHRISTIAN EDUCATION   | 6,500          | 3,754                  | 8,950                 |
| TOTAL OUTREACH MINISTRY   | 2,700          | 2,045                  | 10,200                |
| TOTAL MUSIC AND WORSHIP   | 5,610          | 5,664                  | 8,110                 |
| TOTAL FELLOWSHIP  | 5,425          | 7,328                  | 7,600                 |
| TOTAL MISSIONS  | 76,520         | 69,715                 | 72,500                |
| TOTAL HOSP/WELCOME INFO CTR   | 6,200          | 2,243                  | 6,200                 |
| TOTAL TRAINING  | 12,000         | 7,749                  | 12,000                |
| <b>TOTAL DISBURSEMENTS</b>  | <b>538,435</b> | <b>557,169</b>         | <b>547,020</b>        |
| <b>REVENUE</b>  | <b>538,435</b> | <b>545,680</b>         | <b>547,020</b>        |
| <b>EXCESS/(DEFICIT)</b>   | <b>0</b>       | <b>-11,490</b>         | <b>0</b>              |

*"Our purpose and our passion is to bring God pleasure by believing His Word and doing His will in the power that He provides for the praise of His glory, on earth and in heaven."*

## Financial Report

The financial report is not available at the time of the printing of this packet. You will receive the report in your IBC mailbox at a later date. Thank you for your patience.

# Administration Team Reports

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## **BENEVOLENCE** submitted by Ken Streeter

The Benevolence Committee has been responsive to needs of the congregation, as they have become known. Communion offerings have made it possible to provide assistance with Church family needs and camperships.

The composition of the Benevolence Committee is now Ken Streeter-chair, Dr. Mike Gebler, Linda Drude, Brooke Hazen, Tom Peck and Phil Luter. We all remain attentive to needs that become known to us, and we continue to encourage the congregation to direct knowledge of need our way. The Mission of the Benevolence Committee is: "To glorify God by following principles of scripture to share the charitable interests of the church with those in need."

The current balance of the Benevolence and Scholarship account is \$7,840.81 This balance is fairly normal as opportunities for assisting and offerings seem to balance throughout the year. We are currently operating with a deficit of \$956 in the Camper Assistance portion of our fund. This is not alarming, it simply means that we will need to have an offering or two designated to Camper Assistance before the next camping season.

Finally, let me remind you once again that the Benevolence Committee does their best work as you help make us aware of congregational needs. Please contact any member of the committee as you become aware of such needs.

## **BUILDING AND GROUNDS** submitted by Peter Kunz

A repair was made to the South entrance where the concrete meets the blacktop to eliminate a tripping hazard. A new snow plowing service has been chosen for this winter season.

Progress on the building addition continues. Activities planned for October include: HVAC, finish electrical, interior doors, front entrances complete, and prime painting.

November activities include: fire alarm system, finish paint, flooring, finish plumbing, cabinets/counter tops, ceiling tile, window sills, and remove temporary drive.

## **CHRISTIAN EDUCATION** submitted by Pastor Matt Beery

### ***Children's Ministries (Sunday AM):***

- Thank you to our rotation of volunteers who run the check-in station and serve as teachers and helpers in the classes on Sunday mornings.
- We have relocated classrooms in order to accommodate the new location of the nursery due to the construction project. Thanks for your patience.

- A rotation of individuals/couples teach the younger PreK class (purple room), the older PreK and Kindergarten class (red room), and the 1<sup>st</sup>-2<sup>nd</sup> grade class (former library). They are using resources primarily from Answers in Genesis (AIG).

### ***Sunday Evening Children Ministries (TNT):***

- Our evening ministries began on September 9. We are grateful for the investment of our teachers and helpers in the lives of our IBC students!
- Thank you to our teachers - Donna Moore (PreK), Traig and Meganne Savage (K-2), and Dale Sieggreen (3-5)!
- Thank you to our helpers - Donna Neiman (PreK), James Harder (K-2), Chad and Hannah Koch (3-5)!
- The scope and sequence of the curriculum for each class can be found on our website.

### ***Youth Ministries:***

- Pastor Matt and Amber teach the high school students (9-12 grades) and lead discipleship groups on Wednesday evening at their home.
- David and Jessie Mullet teach the middle school students (6-8 grades).
- Pray that Christ may dwell in the hearts of our students through faith, and that they will comprehend the breadth and length and height and depth of the love of Christ.

### ***Nursery Ministry (Sunday AM and PM)*** submitted by Megan Boese

The church nursery continues to grow, and I am thankful for each and every one of our volunteers! We have been functioning smoothly in the current, temporary location, but we are eagerly looking forward to moving into the new facility. We currently provide nursery during the 9:00 A.M. service, 10:30 A.M. service, and 5:00 P.M. classes. When the new classrooms are ready, we will be adding a toddler nursery during the 10:30 service. This classroom will be for children from two to three years of age. During this time, the caregivers will be sharing short lessons with our toddlers from *The Big Picture Story Bible* by David Helm and *Everything a Child Should Know About God* by Kenneth Taylor. It takes a minimum of 12 volunteers to staff the nursery each week. That means I need around 50 people every month! I'm always in need of more people to serve. If you are interested in working with our little ones, please let me know! This ministry is a blessing to many families.

### **ELDERS** submitted by Pastor Mark Hazen

The Elders regularly meet to pray and provide oversight to the ministry here at Immanuel Bible Church (IBC). Pastor Mark has rejoined these meetings following his sabbatical.

The Elder Team is continuing the practice of specifically praying for IBC members as a part of its monthly meeting. Each IBC member will be contacted twice per year to share prayer requests with the Elder Team. This systematic approach to praying for IBC's members has been a blessing and a beneficial discipline. As our membership grows, we encourage your continual participation in this practice.

A membership class is currently under way with a number of IBC guests considering membership.

Pastor Matt and Pastor Alex concluded their summer sermon series. The current preaching ministry is a study through the book of Ecclesiastes.

The near completion of the newly constructed facility will positively impact IBC's ministry in the upcoming year. We look forward to completion of this ministry tool and its helpful impact on the ministries at IBC. The Elders continue to work with the Servant Administration team in overseeing and administrating the ministry.

We appreciate the prayer and support that is regularly expressed toward the Elder Team.

### **HOSPITALITY/FELLOWSHIP** submitted by Debby Glupker

This past quarter has been a busy one for us. We helped with the summer picnics on Sunday nights and have arranged meals for someone who had surgery. We have, also, organized and prepared two funeral dinners. On a happy note we have arranged meals for five families who had new babies.

We continue to set up communion and send cards for birthdays and anniversaries. We have, also, helped in putting on two showers.

There have been some questions regarding our church shower policy. The following are the main points of this policy.

1. The individual must have attended Immanuel for six months.
2. They should be present at least 50% of the time.
3. A shower will be given for any lady having her first baby since attending Immanuel, as long as the attendance requirements are met. This may be her second or fourth child, but her first one since coming to IBC.
4. Lisa Roethlisberger is the point person for showers. If you know of someone you feel qualifies for a shower, or you have questions about the policy, please get in contact with Lisa.

Thank you to everyone who has helped in serving others this past quarter.

### **MISSIONS** submitted by Jim Neumann

The Missions Team has continued to meet monthly for this last quarter. These meetings are our opportunity to share ideas on how Missions can best be advanced at Immanuel Bible Church.

#### **Key issues currently before the team are:**

1. New Addition / New Missions Display Opportunity
2. Budget recommendations for 2019
3. Evaluation of Mission Boards along with the missionary candidates

4. Seeking deeper personal connections to our missionaries
5. Making it easier for individuals to support specific missionaries *beyond church budget*
6. Looking at possibility of supporting additional Christ focused ministries
7. Changing to an automatic monthly system to pay our supported missionaries
8. Establishing a standard process for evaluating missionary candidates

This past quarter, we have begun evaluating three possible candidates: the Bindeman family with Pioneers for an administrative position in France; Abby Knight, a young lady from Michigan's UP, with Ethnos360, to join a team for tribal church planting in Papua New Guinea; and "Lagi" a single 30 year old Sudanese native with Ethnos360, to bring the gospel to his home land of South Sudan. I am confident that others will be coming to our attention.

The Dore family is currently home on leave from Guinea West Africa. We were able to connect with Nancy's parents, Pastor Larry and Judy Ralston, as they lead their sending church in Coral, Michigan. They thank you for your generous gifts of kitchen items and cleaning products to furnish Michael and Nancy's furlough home.

We welcome Pastor Mark and Lynn back from their sabbatical. Lynn's advice will ensure that our plans to visually present missions will be tastefully done. Pastor Mark's advice will be sought for the best times and ways to bring our missionaries and candidates before the church body.

The \$3600 originally intended for adding missionaries in 2018 will be distributed to our existing missionaries as a holiday blessing. Our desire is to budget that amount for future growth in 2019. The church is being blessed by generous giving. This is evident as we see the new addition. Our greater outreach beyond these walls brings glory to God, the provider of all good things.

#### **MUSIC AND WORSHIP** submitted by Pastor Alex Boese

Over the past quarter, we have adjusted to life without Sarah Mitchell at the helm (Congratulations to Sarah and Matt on the birth of Julia!). Sonja and Kyle Cissell have taken a lead role in administrating that ministry (A big thank you to both of them for taking on the added responsibility!). The team continues to meet weekly (usually on Thursday nights) for rehearsal. The music team continues to be interested in talking to anyone who is musical, and has an interest in getting involved with Sunday morning worship.

Tom Peck continues to head the Sound/AV ministry and has been able to garner more individuals who are willing to be a part of that team on a rotating basis (thank you!). There are still opportunities for interested individuals to be a part of that ministry.

#### **SAFETY AND SECURITY** submitted by Pastor Alex Boese

Over the past quarter, the Safety Team has been covering morning and evening services, as well as some other events in and around the church. We are learning more with each experience and striving to become more skilled with the ministry of safety and security for the IBC community.

## WOMEN'S MINISTRIES submitted by Tracey DeLong

### MOMS

The MOMS Ministry of IBC, Pre-K and K-12, is a targeted outreach ministry to Mothers and their pre-school/school aged children. As an outreach it seeks to attract, minister to and bless mothers who are in this demographic with the ultimate goal of making disciples of Jesus who bring God pleasure by believing Him and glorifying Him through their faith-obedience. As an outreach it seeks to be an entry point to the ministries of IBC and create relational connections with IBC members, and additional IBC ministries, where the truth of God's Word is shared. As a ministry of IBC, its leadership, communications and ministry structure must be in-line with our mission, vision, values and statement of faith for its purpose to be fulfilled and for its perpetuation as a ministry.

We currently have three MOMS groups at Immanuel: **1) Pre-K MOMS Day group** meets the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, 9:15-11:15, with childcare provided by Immanuel volunteers. **2) Pre-K MOMS PM** group meets the 2<sup>nd</sup> Thursday of each month, 6:30-8:00 PM, no childcare provided. **3) K-12 MOMS** group meets the 3<sup>rd</sup> Tuesday of each month, 9:30-11:00 AM, no childcare provided.

#### MOMS - \*Pre-K MOMS AM Report Submitted by Kathleen Martin, Coordinator

**2018/19 Leadership Team:** Coordinator- Kathleen Martin; Team members: Sonja Cissell, Alexis Modlin, and Liz Schulz.

**Mentor Moms:** Debby Glupker, Jami Kinzer, and Liz Schwannecke

**Childcare Coordinator:** Tracey DeLong

Our AM PreK MOMS year started on September 11th. We had a wonderful first meeting! It was great to see all of the ladies so excited to be back together, and looking forward to seeing what this year holds. This year, our theme is the Armor of God, with our theme verse being Ephesians 6:10-11. "Finally, be strong in the Lord and in his mighty power. Put on the full armor of God, so that you can take your stand against the devil's schemes." Each month, we are focusing on specific piece of armor, with September being the Belt of Truth.

#### MOMS - \*Pre-K MOMS PM Report Submitted by Heather Masters, Coordinator

**2018/19 Leadership Team:** Coordinator – Heather Masters; Mentor Mom – Jami Kinzer; Titus 2 Mom – Marlene Murschel

We've had our first and only meeting so far this year, and our small, faithful group was excited to be back! This year, we're mirroring the PreK AM MOMS group by following the Armor of God by Priscilla Shirer. We covered an overview of the book at our first meeting, and look forward to our devotionals each meeting that will focus on a different piece of armor.

If you know of a mom who has commitments during the day and would like to connect with other moms in the evenings, please invite her to attend our PreK PM MOMS group. We would love to grow in number!

**MOMS - \*K-12 MOMS** Report Submitted by Stephanie Armstrong, Coordinator

**Coordinator** - Stephanie Armstrong; **Mentor Mom** - Kelly Sams

K12moms had a great start to our new year! We had a total of 9 women, 3 brand new to our group.

We are looking forward to a fresh new year of connection, community and growth. Everyone is excited for "our time" once a month as we dig deeper as friends, moms, sisters, wives, & daughters.

Praying God works in each of us and does great things in our group! Please keep this small but mighty group in prayer as we walk this season of life raising elementary / preteen / teenagers.

**WOMEN TO WOMEN** Report submitted by Cathy Luter

*Women2Women - A ministry for and about the ladies of Immanuel and our missionaries.*

*We meet the first Monday of each month unless it's a holiday; then we meet the second Monday. No meetings June - August.*

*Women2Women...Sharing, Caring, Supporting and Praying for the Women of Immanuel and our Missionaries*

We had our first meeting on Monday, September 10, 2018, after a summer break. Amber Beery was our speaker and she spoke from Ephesians on prayer. Beth Krish made some unique prayer books for everyone. Thank you to Amber and Beth for sharing your gifts.

We all got our new table assignments and began getting to know, encourage, and pray for each other. Part of what we do is encourage our college students, too. Pat Lewis and her team will be collecting items for our college care packages for the month of October only. Drop-off for your items on the table in the foyer, outside the gym. Thank you!

Our "book buzz" with Amber and Lynn is going quite well. This was added this September. A report is given on a book they've read and then we give away the book to someone interested in reading it and then it is passed on.

October - featured Immanuelite is Sue Kurin

November - Missionary Nancy Dore

December - Speaker ? - Thanksgiving/Christmas share table

Psalm 145:3-4