



April 12, 2018

Dear Members of Immanuel Bible Church,

Our **1<sup>st</sup> Quarter Member Meeting & Meal** is scheduled for Wednesday, April 25, at 6:00 PM.

**MEAL:**

The main course will be provided. **Please bring** a side dish according to your last name:  
*A-L bring a dessert; M-Z bring a salad.*

**PACKET:**

Attached you will find (1) the Agenda for this meeting, (2) the Minutes from the Annual Member Meeting on January 31, 2018, (3) and the 1<sup>st</sup> Quarter Reports from the Servant Administration Team.

**BALLOT ITEMS:**

**1. Approval of Membership for:**



Angela Carter



Nadine Mossner



Megan Parks



Trina Robacki

**2. Authorization** to take out a construction loan from Chemical Bank in the amount of \$300,000 in order to provide funds for the completion of the new addition and for improvements to the existing auditorium space.

Sincerely,

Elizabeth Schwannecke, Church Clerk  
ES/ab

**\*Please bring this packet with you to the April 25 meeting.\***

# Agenda

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## **1<sup>st</sup> Quarter Member Meeting**

Immanuel Bible Church

April 25, 2018 (6:00 PM)

- I. Meal & Fellowship
- II. Scripture and Prayer
- III. Establish Quorum
- IV. Review/Approve Church Clerk Minutes
- V. Review/Approve Treasurer's Report
- VI. Ballot Items:
  - a. Membership Approval for the following: Angela Carter, Nadine Mossner, Megan Parks, and Trina Robacki
  - b. Authorization to take out a construction loan from Chemical Bank in the amount of \$300,000
- VII. Servant Administration Team 1<sup>st</sup> Quarter Reports
  - a. Benevolence—Ken Streeter
  - b. Building and Grounds—Peter Kunz
  - c. Capital Improvement – John House
  - d. Christian Education—Pastor Matthew Beery
  - e. Elders—Dr. Mark Hazen
  - f. First Impressions—Lynn Hazen
  - g. Hospitality/Fellowship—Debby Glupker
  - h. Missions – Jim Neumann
  - i. Music/Worship—Sarah Mitchell
  - j. Safety and Security—Pastor Alex Boese
  - k. Women's Ministries—Tracey DeLong

# CHURCH CLERK Report

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## **Annual Church Business Meeting**

January 31, 2018

### **I. Pizza Dinner & Fellowship**

### **II. Scripture and Prayer**

Pastor Mark read Psalms 104 and then opened the meeting with prayer at 7:00pm.

### **III. Establishment of Quorum**

There were 96 members present at the meeting, thereby establishing a *quorum* for regular business.(50 needed)

### **IV. Review/Approve Church Clerk Minutes**

A written report was submitted and distributed for review. A motion to approve the minutes as presented was made by Cathy Luter, seconded by Lisa Roethlisberger. Approved.

### **V. Review/Approve Church Clerk Annual Report**

A written report was submitted and distributed for review. A motion to approve report as presented was made by Dan Ostrom, seconded by Jim Neumann. Approved.

### **VI. Review/Approve Treasurer's Report**

A written report was submitted and distributed for review. Pastor Alex reported that we now have an IBC Web Portal, thus offering an online financial giving **option**. A motion to approve report as presented was made by Don Barror, seconded by Tracy DeLong. Approved.

### **VII. Membership Vote**

Elder recommendation for church membership:

Adding: *Ciaran and Michelle Byrne, Michael Horn, David Mullet, Cheyenne Perry, Dawn and Mark Sondergard*

Removal: *Larry and Stephanie Eischer, Austin Hazen, Elizabeth and Matthew Hodgson, Leah Harder, Rachel Harder Melodie Sakshaug, Chuck and Joyce Schilling.*

A written ballot was distributed for membership vote. All Approved.

### **VIII. Reports**

- A. Benevolence
- B. Building and Grounds
- C. Capital Improvement
- D. Christian Education
- E. Elders
- F. First Impressions
- G. Hospitality/Fellowship
- H. Missions- (All new team members)
- I. Music/Worship
- J. Safety/Security
- K. Women's Ministries

Written reports were submitted by above committees and distributed for review. Donna Fiebig motioned to accept all reports as presented, seconded by Matthew Price. All Approved.

Sunday and Wednesday night Re-vision meetings will take place in February and March. April will be pulpit sharing with Pastors Joey Berkobien and Ben Glupker. Pastor Mark Hazen will be on sabbatical May – August.

A motion to adjourn meeting was made by Jon Hartwick, seconded by Steve DeLong. Meeting adjourned with prayer at 7:41pm.

Respectfully Submitted, Elizabeth Schwannecke *Church Clerk*

# Financial Report

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The financial report is not available at the time of the printing of this packet. You will receive the report in your IBC mailbox at a later date. Thank you for your patience.

## Administration Team Reports

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### **BENEVOLENCE** submitted by Ken Streeter

The Benevolence Committee has been responsive to needs of the congregation, as they have become known during the year. Communion offerings have made it possible to provide assistance with Church family needs, camperships, and Bible School scholarships.

The composition of the Benevolence Committee is now Ken Streeter-chair, Dr. Mike Gebler, Linda Drude, Brooke Hazen, Tom Peck and Phil Luter. We all remain attentive to needs that become known to us, and we continue to encourage the congregation to direct knowledge of need our way. The Mission of the Benevolence Committee is: "To glorify God by following principles of scripture to share the charitable interests of the church with those in need."

The current balance of the Benevolence and Scholarship account is \$7,392.57. This balance is fairly normal as opportunities for assisting and offerings seem to balance throughout the year. We are currently operating with a deficit of \$1,326 in the Camper Assistance portion of our fund. This is not alarming, it simply means that we will need to have an offering or two designated to Camper Assistance before the next camping season.

Finally, let me remind you once again that the Benevolence Committee does their best work as you help make us aware of congregational needs. Please contact any member of the committee as you become aware of such needs.

### **BUILDING AND GROUNDS** submitted by Peter Kunz

The church van was donated to Camp Barakel. The North wall of the gym was insulated and finished with drywall; the total cost was \$4,300 and the amount we budgeted was \$6,000. The rest of the gym was also given a fresh coat of paint. A new zero turn lawn mower was purchased in March and delivered in April; it is a Ferris commercial mower with a 61" deck; the cost was \$8,200 which is slightly above the budgeted amount of \$8,000. We realized 2 walls in the women's bathroom were exterior concrete block walls and were the cause for the bathroom being cold during the winter months. These walls were insulated and finished with drywall. Lighting was added to better illuminate the pulpit and stage area. We had some difficulty getting the parking lot plowed when snowfalls occurred on Sunday mornings; we plan to change to a different company for next winter.

### **CAPITAL IMPROVEMENT** submitted by John House

Design work was completed (by Case, Kibbe, EDM, & Spicer), drawings were submitted to Kochville Township for review, and a building permit was received in this quarter. Peter Kunz and Steve

Leinberger have filled in to work with engineering and contractors. I have held coordination meetings, processed PO's/Invoices, and worked with a few contractors to get bids.

PO's were issued for trusses, concrete block, lumber, reinforcing rod, and electrical material. PO's were issued for plumbing work (Brent Bradley), concrete finishing, masonry work, fire sprinkler system, fire alarm system, framing work, metal roof install, and spray foam insulation. Mark Hudberg and Kraig Klein will be doing the HVAC and electrical work.

Now that major purchases and sub-contracts have been established the estimated project cost is \$50,000 higher than the budget estimate completed in August 2017. Significant higher cost was experienced for trusses (they need to be fire retardant treated per the 2015 bldg code), metal decking (the 1 in 12 slope requires special standing seam for no water leakage), spray foam insulation (expensive intumescent coating is required by 2015 bldg code), and HVAC (the qty of make-up air required by code requires a heat interchange unit, ERV, to heat up make-up air with exhaust air).

Underfloor plumbing was done in March. The project is still on schedule for completion in September.

### **CHRISTIAN EDUCATION** submitted by Pastor Matt Beery

#### ***Children's Ministries (Sunday AM):***

Thank you to our rotation of volunteers (Lisa and Jeff Roethlisberger, Anita Pityer, Emma Lemanski, Jenna Beery, Stephanie and Oliva Armstrong, and Becky Winterstein) who run the check-in station for the classes on Sunday mornings.

We have a rotation of individuals/couples who teach the children in the Yellow room (3 – 4 ½ year olds) and Red room (4 ½ year olds – Kindergarten) They are using resources from Answers in Genesis (AIG). The newly implemented 1st-2nd grade class (purple room) is going well, using resources from AIG as well.

Our rotation of Sunday AM teachers includes Lisa and Jeff Roethlisberger, Bry and Josh Galganski, Tricia and Rick Sommer, Bonnie Hartwick, Kara Veihl, Jessie Mullet, Traci and Jay Loy, and Donna Moore. Thank you also to our many helpers!

The 3rd-5th grade class is taking a break for the summer (green room) while Pastor Matt fills in for Pastor Mark during his sabbatical. We will re-evaluate the need for this class and possibly resume this class in the fall.

#### ***Nursery Ministry (Sunday AM and PM):***

Thank you to Megan Boese for coordinating our nursery ministry. Please contact her if you would like to join the rotation of volunteers (Thank you, volunteers, for serving on this rotation!)

Nursery is available for all Sunday gatherings (9:00am, 10:30am, and 5:00pm).

### ***Sunday Evening Children Ministries (TNT):***

As we continue our Sunday evening ministries, Shari Self teaches the preschool class (yellow room). Donna Neiman and Lois Hyslop are helpers.

Traig and Meggane Savage are teaching the K-2nd grade class (red room). They are using recourses from [childrendesiringgod.org](http://childrendesiringgod.org).

Marlene Murschel and Amy Peck are teaching the 3rd-5th grade class (orange room). They are also using recourses from [childrendesiringgod.org](http://childrendesiringgod.org).

The scope and sequence of the curriculum for each class can be found on our website. Teachers and volunteers periodically host events and get-together for their students. We are grateful for their investment in the lives of our IBC students!

### ***Youth Ministries:***

Pastor Matt and Amber teach the high school students on Sunday evenings, as well as lead small discipleship groups on Wednesday evening at their home. David and Jessie Mullet are teaching the 6th-8th graders (purple room). Pray that Christ may dwell in the hearts of our students through faith, and that they will comprehend the breadth and length and height and depth of the love of Christ.

### **ELDERS' REPORT submitted by Pastor Mark Hazen**

The Elders meet monthly to pray and provide oversight to the ministry here at Immanuel Bible Church (IBC).

During the past quarter the following action(s) were taken by the Elders:

#### ***Prayer:***

- This year the Elders have begun the practice of specifically praying through the membership roster as a part of its monthly meeting. Each IBC member will be contacted twice per year to share prayer requests with the Elder Team. This systematic approach to praying for IBC's members has been a blessing and a beneficial discipline.

#### ***People / Membership activity:***

- A membership class was scheduled for the month of April, and began on Sunday, April 8th. Upon completion, membership interviews will be conducted.
- Membership interviews from the prior Membership class were completed, and member candidates were recommended for affirmation.
- The elders give attention and prayer for the membership, attenders and guests of IBC at each meeting.

#### ***Preaching ministry / Ministry of the Word:***

- The preaching during the first quarter of the year was an uninterrupted 13-week series of messages from Genesis 1 & 2.

- The Pastor/Pulpit-sharing experience with Frankenmuth Bible Church and Springview Community Church was scheduled for the Sundays immediately following Resurrection Sunday.
- The plans for the preaching during Pastor Mark's sabbatical were made. Pastor Matt and Pastor Alex will share the preaching responsibilities.

### ***Providing Oversight:***

- A series of Re-Vision Meetings were held during the first quarter. During these Re-Vision meetings the main ministries of the Church were reviewed. Discussions concerning the impact of the new facility on IBC's ministry were conducted. Surveys of a variety of IBC ministries were distributed, completed and collected. The information gained from this process has, and will continue, to prove helpful as the ministry continues to move forward.
- The Elders provide oversight to the ministries at IBC and labor with the Servant Administration Team in ongoing work of the ministry. Many meetings were conducted regarding the planned facility expansion, budget and ministry impact.

We appreciate the prayer and support that is regularly expressed toward the Elder Team.

### **FIRST IMPRESSIONS** submitted by Lynn Hazen

Greeter Schedule will be completed for the months of May through September, by the end of April.

First Impressions spending has been put on hold until the new facility is done, in order to use it where most needed in the new areas.

Coffee center has been supplied and the coffee makers are faithfully keeping the caffeine levels steady on Sunday mornings. Supplies have been purchased and maintained.

Decorations for spring have been exchanged for the winter decorations.

### **HOSPITALITY/FELLOWSHIP** submitted by Debby Glupker

This quarter we have arranged meals for four people who had been hospitalized. We helped with a luncheon for young adults and college ages individuals of the church and set up communion. Also, cards have been sent and visits have been done. Thanks to all who have helped with these activities.

### **MISSIONS** submitted by Jim Neumann

The Missions Team has continued to meet monthly to finalize the Missions Policy document, which is intended to be used as a guide for Missions decisions. This, and a revised missionary candidate interview process, was used for the first time this month with Josh and Christy Wohlgemut.

Since the church has allocated an additional \$300 per month for missionary support, the team has been actively looking for missionary candidates who have a heart and calling that is compatible with Immanuel Bible Church's historical missions priorities. As with Josh and Christy, internal referrals from church members are the best source of candidates. All are welcome to bring missionaries in

need of support to the attention of any member of the mission team. They will be considered as funds are available.

We encourage all who have computer access to subscribe to the church's regular and prayer emails. They are often the easiest way to keep abreast with the latest news from our missionaries.

Pray for church members as well as the missions team to continue to build deep and lasting relationships with our missionaries.

### **MUSIC AND WORSHIP** submitted by Sarah Mitchell

Throughout the past three months, various participants have been willing to serve the Church body by contributing their musical abilities towards the praise & worship portion of the morning services at Immanuel on a weekly basis. Practices continue on Thursday evenings. The Praise Team collaborated with the Choir, led by Kurt Schwannecke, on Easter Sunday to provide a special musical number for that Day of celebration. The Choir continues to provide music during the AM services at least twice monthly. They will take a break beginning the end of May and resuming in the Fall. The Children's Choir, led by Sonja Cissell, worked on two songs to sing during the AM service on Palm Sunday. They did a fantastic job and many thanks to both Sonja and the team of helpers who aided in preparing the kids for that ministry opportunity.

Tom Peck continues to head the Sound/AV ministry and has been able to garner more individuals who are willing to be a part of that team on a rotating basis (thank you!). There are still opportunities for interested individuals to be a part of that ministry. Within this last quarter, a new clip-on/wireless microphone was purchased to enable better amplification of the Bass instrument played regularly by Sonja C.

One upcoming change taking place in the month of June will be my act of stepping back from the Music Coordinator position for an indefinite period of time as my husband, Matt, and I prepare to welcome our second child into the world in August. At this time, Pastors Matt and Alex will be providing the leadership and work needed to continue the role I have been doing for just about the past year.

Due to Pastor Mark's upcoming sabbatical and my stepping back from the Coordinator role, the regular meeting of a Music & Worship Committee has been placed on hold until the Fall. By the time of this business meeting, I will have finished approaching various individuals to participate on the Committee and given them some things to consider throughout the Summer months in preparation for an 'official' meeting in the Fall of 2018. Pastor Mark plans to be heading up this committee.

It is a joy to worship the Lord with you through song, and a joy to see many individuals engaged in singing as we lead you along.

### **SAFETY AND SECURITY** submitted by Pastor Alex Boese

Presently the Safety Team is providing service to IBC during Sunday morning gatherings, and other monthly events at the church. They are continuing to meet as a team and prepare for various safety and security concerns that might present themselves to the body.

## WOMEN'S MINISTRIES submitted by Tracey DeLong

### Upcoming

Friday, April 27<sup>th</sup>, Ladies Days at Youth Haven Ranch. Join author Liz Curtis Higgs as she takes a closer look at Genesis, carefully polishing each verse until the truth is revealed: we're all flawed women loved by a flawless God. Tickets are \$25 each and include a continental breakfast and lunch. Registrations are now open. Go to [www.youthhavenranch.org](http://www.youthhavenranch.org) to register. Once you have registered, please let Tracey DeLong so we can car pool from Immanuel.

### MOMS

The MOMS Ministry of IBC, Pre-K and K-12, is a targeted outreach ministry to Mothers and their pre-school/school aged children. As an outreach it seeks to attract, minister to and bless mothers who are in this demographic with the ultimate goal of making disciples of Jesus who bring God pleasure by believing Him and glorifying Him through their faith-obedience. As an outreach it seeks to be an entry point to the ministries of IBC and create relational connections with IBC members, and additional IBC ministries, where the truth of God's Word is shared. As a ministry of IBC, its leadership, communications and ministry structure must be in-line with our mission, vision, values and statement of faith for its purpose to be fulfilled and for its perpetuation as a ministry.

We currently have three MOMS groups at Immanuel: **1) Pre-K MOMS Day group** meets the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, 9:15-11:15, with childcare provided by Immanuel volunteers. **2) Pre-K MOMS PM** group meets the 2<sup>nd</sup> Thursday of each month, 6:30-8:00 PM, no childcare provided. **3) K-12 MOMS** group meets the 3<sup>rd</sup> Tuesday of each month, 9:30-11:00 AM, no childcare provided.

#### MOMS - \*Pre-K MOMS AM Report Submitted by Kathleen Martin, Coordinator

Leadership Team: Sonja Cissell, Julie Mall, Kathleen Martin, Alexis Modlin, and Liz Schulz  
Mentor Moms: Debby Glupker, Jami Kinzer, and Liz Schwannecke  
Childcare Coordinator: Tracey DeLong

The AM MOMS ministry has been having a wonderful 2018! We have been blessed to hear from both Pastor Matt and Pastor Mark and Lynn. The ladies submitted different questions regarding parenting and marriage, to which Pastor Mark and Lynn spoke on these questions. It is hard to believe that our MOMS year is almost over- only three more meetings! The Leadership Team will be getting together in June to plan the 2018/2019 MOMS year.

#### MOMS - \*Pre-K MOMS PM Report Submitted by Tracey DeLong, Coordinator

Coordinator – Tracey DeLong; Mentor Mom – Jami Kinzer; Titus 2 Mom – Marlene Murschel

We launched this first meeting in October 2017. Speaker/Topics this first quarter have been: Andrea Long “Health”, Bry Galganski “Self Defense” and Amber Beery “Marriage”.

If you know a mom who is not currently involved in a MOMS group, please invite her to attend. Flyers are available at the church.

#### MOMS - \*K-12 MOMS Report Submitted by Stephanie Armstrong, Coordinator

Coordinator - Stephanie Armstrong; Mentor Mom - Kelly Sams

We have continued to have a faithful group of women attending. The fellowship has been great as these women get to know each other. We are always looking to add new mothers to attend our meetings. Please feel free to contact me if you know of a lady you would like me to contact.

**WOMEN TO WOMEN** *Report submitted by Cathy Luter*

*Women2Women - A ministry for and about the ladies of Immanuel and our missionaries.*

*We meet the first Monday of each month unless it's a holiday; then we meet the second Monday. No meetings June - August.*

*Women2Women...Sharing, Caring, Supporting and Praying for the Women of Immanuel and our Missionaries*

We thank God for a good first quarter!

1. January started off with our own women's director, Tracey Delong as the featured Immanuelite speaker.
2. February was a missionary month and we heard from Becky Miller and Karen Streeter, representing the Community Village.
3. Beth Krish was our featured Immanuelite in March.
4. Heather Hartwick was the speaker in April, representing Great Lakes Bay Youth for Christ and her own testimony.

We are thankful for these gals that gladly take the time to share what God has put on their heart for the other ladies. It is truly a special time for all of us when they share.

We are sad to see that our last meeting before our summer break is upon us. Christine Klein will be the featured Immanuelite speaker on May 7 at 6pm. Our meal will be a hobo dinner to get us ready for the summer season.

Due to surgery last month, Jami Kinzer had the program on her own. I heard she did great and I am thankful for her co-leadership with me. We can't do it without all our helpers too!

We have two new segments which we include in our meetings now:

1. Missions Minute with Kaylee and Traci (I love what they are doing!)
2. Book Buzz (we are in the early stages)

We will keep you posted at the next meeting on how these go!

Our last meeting before break is hard. We have gotten to know these sisters in Christ at our tables. But, we all still attend Immanuel and will be able to see each other every week and stay connected throughout the summer and even beyond. In September we get new tables and meet more women! How exciting! This is the consensus of the group. Praise God!

Prayer and Bible Study is important to the Women2Women ministry. We pray that our church family is saturated in the Word and in prayer daily.