

Associate Pastor for Ministry Advancement

Job Description

Qualifications: The Pastoral Staff must meet the qualifications of both church members and church elders given in Immanuel Bible Church's Constitution (article IV, section 2; articles V, section 2). The Pastoral candidate must be a person of renowned good character, possessing spiritual and personal maturity which results in the ability to faithfully lead others in effective ministry. The demands of the Pastoral position requires a sound knowledge of the Scripture, along with exceptional relational, organizational and administration skills and abilities.

1. It is desired that the Pastoral candidate have completed University/Seminary education in Bible or Church/Christian Ministries related program. Seminary Education is preferred.
2. It is desired that the Pastoral candidate have experience in Pastoral/Church ministry and the personal knowledge of having an aptitude for ministry that comes from the testimony of positive affirmation from others.

Overview: The Associate Pastor for Ministry Advancement must have the ability to co-labor with the Pastoral staff in implementing the Mission, Vision, Values and Priorities of Immanuel Bible Church through the development of the members and the various ministries of the church. The Associate Pastor must be able to understand, articulate and implement the leadership direction established together by the Pastoral Staff and Elders. The implementation of the ministry will be through equipping and empowering key leaders who direct the members of Immanuel Bible Church in the accomplishment of the ministry through a variety of ministry teams. Therefore, the candidate must be gifted in leadership, administration and organization. They must possess the ability to lead teams of people and manage multiple projects effectively and efficiently. The success of the Associate Pastor will be the success of ministry leaders who are under their direction and the overall advancement and flourishing of the comprehensive gospel ministry at IBC.

Responsibilities:

Primary focus of ministry for the Associate Pastor for Ministry Advancement:

- Mission Team
- Music Team
- Men's Ministry
- Facility
- Hospitality / Fellowship
- Welcome Center / Greeters
- Safety / Security
- Ministry Team training opportunities / Conference
- Outreach Team
- Technology Team
- Women's Ministry
- Finance
- First Impressions
- Benevolence

Ministry Advancement

1. Lead and work collaboratively with the Pastoral Staff, Elders and Servant Administration Team (key ministry leaders) in implementing the Mission, Vision, Values, and Priorities of IBC.
2. Establish, equip, empower, encourage and support the point-person for each IBC ministry/ministry team (for both existing and new ministry teams – worship, technology, children, youth, young adult, adult, missions, outreach, service, etc.).
3. Provide ongoing evaluation of the effectiveness of IBC's ministries with the goal of continuous improvement and ministry advancement. Communicate with the Lead Pastor and Elders regarding the effectiveness of the functional ministries of the church.
4. Plan for and provide leadership and ministry training opportunities for IBC's key ministry leaders and participants. Create apprentice positions and assist key ministry leaders in mobilizing volunteers.
5. Collaborate with the Pastoral Staff and ministry leaders in the daily operations of IBC supported by the IBC office and administrative staff.
6. Collaborate with the Pastoral Staff and ministry leaders in facilitating special events and special ministries (missions' conference, outreach events, service projects, concerts, holiday services, etc.).
7. Be available/flexible for other pastoral functions based on ministry needs (preach, teach, member care, etc.). Perform other duties as assigned by the Lead Pastor and Elder Team.